



Lakers Netball Club Inc Constitution

1. GENERAL.....	
a) DEFINITIONS.....	
b) INTERPRETATION.....	
c) TITLE.....	
d) COLOURS.....	
e) CLUB LOCATION.....	
f) BOUNDARIES.....	
g) OBJECTS.....	
2. MEMBERSHIP.....	
a) ORDINARY MEMBERSHIP.....	
b) LIFE MEMBERSHIP.....	
c) MEMBERSHIP FEES AND MISCELLANEOUS FEES.....	
d) REGISTER OF MEMBERS.....	
e) MEMBERS' LIABILITY.....	
f) AFFILIATION OF CLUB TO IWSNA.....	
g) CLUB DELEGATES.....	
3. MEETINGS.....	
a) MEETINGS –GENERAL PROCEDURE.....	
b) ANNUAL GENERAL MEETING.....	
c) SPECIAL EXECUTIVE MEETINGS.....	
4. ORGANISATIONAL STRUCTURE.....	
a) EXECUTIVE COMMITTEE.....	
b) DUTIES OF EXECUTIVE COMMITTEE.....	
5. ADMINISTRATION.....	
a) FINANCE.....	
b) COMMON SEAL.....	
c) CUSTODY OF BOOKS.....	
d) INSPECTION OF RECORDS.....	
e) ALTERATIONS TO THE CONSTITUTION, BY-LAWS AND POLICIES OF THE ASSOCIATION.....	
f) DISSOLUTION OF THE ASSOCIATION.....	
6. DISCIPLINE.....	

1. GENERAL

a) DEFINITIONS

For the purposes of this Constitution,

The 'Club' means the Summer Hill Lakers Netball Club;

'Club Delegate' means a duly appointed representative of Summer Hill Lakers Netball Club;

'Instrument' means any document pertaining to the governance of the Club, and includes, but is not limited to, this Constitution, and the associated Policies of the Club;

'New South Wales Netball Association Ltd' means the controlling body for Netball in New South Wales;

'IWSNA' means the district association of which Lakers is a club member;

'Registered Member' means any financial member, life member or honorary member of the Club;

'The Office Bearers of the Association' means the members of the Executive Committee plus any Sub-Committee Convenors.

b) INTERPRETATION

- i) Where this Constitution conflicts with any other instrument of the Association, this Constitution shall prevail.
- ii) Where ambiguity exists between this Constitution and any other instrument of the Association, the natural interpretation of the Constitution shall prevail.
- iii) The Executive Committee shall hold the power to deal with and adjudicate upon all questions and disputes as to the interpretation of the Constitution, Rules and associated Policies.

c) TITLE

The name of the Association shall be the Summer Hill Lakers Netball Club Inc.

d) COLOURS

The Association's colours shall be purple and gold. The official Emblem of the Association shall be the netball logo and shall carry the words or initials of the Club.

e) CLUB LOCATION

The Association administration office is located at the home of the Secretary, which may change annually upon appointment of the new Executive.

f) BOUNDARIES

The Club includes the Municipalities of Concord, Drummoyne, Marrickville, Leichhardt, Burwood, Strathfield, and Ashfield.

g) OBJECTS

The objects of the Association shall be:

- i) to further the interests of its members and promote and develop the game of Netball within the boundaries of the Club;
- ii) to train, coach and develop players to engage in competition matches held under the jurisdiction of the IWSNA;
- iii) to encourage effort, skill and fair play by players, coaches and umpires representing Lakers;
- iv) to affiliate with the Inner Western Suburbs District Netball Association and Netball New South Wales Association Ltd;
- v) to co-operate with other affiliated organisations in New South Wales for the furtherance of Netball; and
- vi) to seek to resolve any and all disputes which may arise between members of the Club in all matters pertaining to the game of Netball;

2.MEMBERSHIP

a) ORDINARY MEMBERSHIP

- i) All registered members shall adopt and obey the Summer Hill Lakers Netball Club Constitution and the Rules and associated Policies of the Club.
- ii) Individual members wishing to join the Club shall:
 - a) Complete the Player Registration Form held by the Association Secretary.
 - b) Pay the prescribed annual registration fees to the Club Treasurer or delegated authority.
 - c) Registered members shall be classified as:
 - i. Senior Players, who shall be aged 18 years of age or over at 31 December in the year of play.
 - ii Junior Players, who shall be aged 10 to 17 years of age at 31 December in the year of play.
 - iii Netta (Modified) Players, who shall be aged 8 or 9 years of age at 31 December in the year of play.
 - iv Fun Net (Mini Magpie) Players, who shall be aged 8 years of age or under at 31 December in the year of play.
- iii) Membership shall also include non-players, including, but not limited to, coaches and umpires.
- iv) A person ceases to be a Registered Member of the Association if the person:
 - a) dies;
 - b) ceases to be financial under Clause 2 c) iii) below; or
 - c) is expelled from the Association under the authority of Clause 7 below.

b) LIFE MEMBERSHIP

- i) Any person may be elected a Life Member of the Association in recognition of outstanding service to the Club for a period of at least ten (10) years.
- ii) Candidates for election as Life Members shall be nominated by two (2) financial members of the Executive Committee at least one (1) month before the meeting at which such nominations will be considered.
 - iii) The nominations must be approved by a majority of at least three-quarters (3/4) of the members present and voting at an Annual General Meeting, provided that the Council may, from time to time, fix the maximum number of persons who may at any time hold life membership.
 - iv) A Life Member shall be entitled to attend all Annual General and any other Executive Committee meetings and shall have full voting rights.
 - v) A person ceases to be a Life Member of the Association if the person:
 - a) dies; or
 - b) is expelled from the Association under the authority of Clause 7 below.
 - c) no longer wishes to be associated with the Club or its activities.

c) MEMBERSHIP FEES AND MISCELLANEOUS FEES

- i) All fees to be paid by Registered Members for the following year of membership shall be determined by resolution of the Executive Committee at the Annual General Meeting each year.
- ii) All Registered Members of the Club will be financial members between 1 April and 31 March of the year following (which covers all competitions throughout that year).
- iii) A Registered Member ceases to be financial if she or he:
 - a) fails to renew her membership; or
 - b) fails to pay the Registration fees she owes to the Club within the required timeframe.

d) REGISTER OF MEMBERS

- i) The Registrar of the Association shall establish and maintain a Register of Members of the Club specifying the name and address of each person who is a Registered Member of the Club, together with the date on which the person became a Registered Member.
- ii) The Register of Members shall be kept at the principal place of administration of the Club and shall be open for inspection by any Registered Member of the Association at any reasonable hour; however, such inspection shall be limited to viewing the names of Registered Members only.

e) MEMBERS' LIABILITY

The liability of a Registered Member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and

expenses of the winding up of the Association is limited to the amount, if any, unpaid by the member in respect of membership of the Association.

f) **AFFILIATION OF CLUB WITH THE IWSNA**

In order for Lakers to be affiliated with the Association, it must:

- i) Consist of one or more teams comprising Registered Members of Summer Hill Lakers Netball Club.
- ii) Pay an annual affiliation fee as determined by the IWSNA Council at the Annual General Meeting each year.

g) **CLUB DELEGATES TO IWSNA**

- i) Lakers Netball Club has the right to nominate two Club Delegates to the Association. Delegates must be a financial member and/or Executive Committee member of the Club.
- ii) The Club Secretary shall notify the Association Secretary of the names and addresses of Club Delegates at least seven (7) days prior to the first meeting of Council each year.
- iii) The Club has the right to withdraw a Club Delegate and appoint another Club Delegate in his or her place at any time.
- iv) A vacancy shall be deemed to have occurred in respect of any Club Delegate who has, without leave of Council, failed to attend three (3) consecutive meetings.
- v) Any such vacancy shall be filled by a nominee of the Affiliated Club whose Club Delegate has caused the vacancy.
- vi) A Club Delegate may represent one club only at any meeting.

3.MEETINGS

a) **MEETINGS - GENERAL PROCEDURE**

The President shall take the chair at all meetings of the Executive Committee. In the President's absence the chair shall be taken by the Vice President.

If neither the President nor Vice President is present within thirty (30) minutes of the time fixed for the commencement of the meeting, the members present shall elect a Chairperson.

A quorum for ordinary Council meetings shall consist of half (1/2) the total number of the Club's Executive Committee members plus one.

A quorum for Executive Committee meetings shall consist of half (1/2) of the total number of the Executive Committee plus one (two of either the President, Secretary or Treasurer must attend; only the President can be replaced by the Vice President)

If no quorum is present thirty (30) minutes after the time fixed for the commencement of a meeting it shall be adjourned to such time and place as the Chairperson shall decide. The Secretary shall give written notice thereof to each eligible voter. The accidental omission to give any member the required notice shall not invalidate a meeting nor any of the business of the meeting.

Questions arising at an ordinary meeting of the Council, Executive Committee or any Sub-Committee are to be determined by a simple majority of votes cast by eligible members. Each eligible member shall have one (1) vote to be taken in such a manner as the Chairperson shall direct, except that a secret ballot shall be taken if any member requests it.

In the case of an equality of votes, the President (or the person otherwise presiding) shall, in addition, have a casting vote.

There shall be no voting by proxy except where a Convenor authorises a Sub-Committee member to attend a meeting at which she or he is eligible to vote in her or his place.

Meeting procedure shall be further guided by Clause 5. d) Standing Orders as defined in the New South Wales Netball Association Ltd Constitution.

b) ANNUAL GENERAL MEETING

An Annual General Meeting of the Association shall be held in October of each year.

All Registered Members may attend and voting is open to all financial members (18 or over) or their legal guardian/parent representatives, Office Bearers and Life Members.

Not less than fourteen (14) days' written notice (electronic or hard copy) of the Annual General Meeting of the Association shall be given to each Office Bearer, Life Member, Club Delegate and the Secretary.

A quorum for an Annual General Meeting shall consist of half (1/2) the total number of the Association's Executive Committee members plus one, and at least one-third (1/3) of the Club Delegates (two of either the President, Secretary or Treasurer must attend, only the President can be replaced by the Vice President).

The business of the Annual General Meeting shall be:

- a) Confirmation of the minutes of the previous Annual General Meeting;
- b) Consideration and adoption of the Annual Report and audited balance sheet;
- c) Alteration to Constitution/By Laws;
- d) Changes to Club Membership fees;
- e) Election of Office Bearers.
- vi) The following Office Bearers shall be elected and shall form the Executive Committee:

President

Vice President

Secretary

Assistant Secretary

Treasurer

Minute Secretary

Umpires Coordinator

Coaching Coordinator

Representative Coordinator (if required)

viii) Nominations for election signed by two (2) Registered Members and with the written consent of the nominee shall be lodged with the Secretary at least fourteen(14) days prior to the meeting at which the elections are to be held.

ix) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected, and further nominations may be received at the meeting at which the election is to be held. Qualifications shall accompany each nomination.

x) To be eligible for nomination as an Office Bearer a nominee must be a Registered Member of Lakers or have a daughter who is a registered member.

xi) Current Office Bearers shall be eligible for re-election.

xii) The President, Secretary or Treasurer of the Association shall not hold the position of President, Secretary or Treasurer of an Affiliated Club.

xiii) No person shall be elected to more than one (1) position as an Office Bearer.

xiv) Office Bearers elected at the Annual General Meeting shall assume office at the conclusion of the Annual General Meeting and shall hold office for the ensuing year, unless they are removed or resign in the interim:

xv) The Club may, at a Special meeting, by resolution remove any Office Bearer before the expiration of her or his term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the Office Bearer so removed.

xvi) An Office Bearer may resign her or his position by providing written notice of her or his intention to do so to the Association Secretary. The Council shall, at its next meeting, by resolution appoint a replacement to hold the position for the remainder of the resigned person's term of office.

c) SPECIAL EXECUTIVE COMMITTEE MEETINGS

i) Special Meetings shall be called by the Secretary:

a) at the direction of the President;

b) upon receipt of a requisition signed by not less than one-third (1/3) of the members of Committee.

ii) All Registered Members may attend but voting shall be restricted to Office Bearers, Life Members and two (2) other members of the executive.

iii) Not less than forty-eight (48) hours written or oral notice shall be given to members of Committee and to the Secretary of each Affiliated Club, specifying the time and location of a Special Council Meeting and the nature of the business to be considered.

v) The accidental omission to give any member the required notice shall not invalidate a meeting nor any of the business of the meeting.

iv) A quorum for a Special Meeting shall consist of half (1/2) the total number of the Club's Executive Committee members plus one (two of either the President, Secretary or Treasurer must attend, only the President can be replaced by the Vice President), and Executive members representing members of the Club.

4. ORGANISATIONAL STRUCTURE

a) EXECUTIVE COMMITTEE

i) The Executive Committee shall consist of the following voting members:

President;
Vice-President;
Secretary;
Assistant Secretary;
Treasurer;
Umpires Coordinator;
Coaching Coordinator;
Parent Representative;
Promotions Coordinator;
Executive Member

ii) Regular Executive Committee Meetings shall be held on dates determined by the Executive Committee at the first Executive Committee Meeting after the Annual General Meeting.

iii) Should it be necessary to call additional meetings, all Executive Committee members shall be notified, where possible, at least forty-eight (48) hours prior to the meeting being held.

iv) Should a quorum of the Executive Committee be present, an emergency meeting may be convened at any time.

v) Any member of the Executive Committee who, without leave of the Executive Committee, has failed to attend three (3) consecutive meetings shall be deemed to have resigned and shall be replaced in accordance with Clause 3 b) xvi).

b) DUTIES OF EXECUTIVE COMMITTEE

i) The Executive Committee shall allocate coaches, assistant coaches and managers to teams.

ii) Receive and consider reports from the coaches, umpires and members of teams.

v) Ensure the presentation of a financial report and make recommendations and decisions on matters of finance and policy.

vi) Prepare the Annual Report and annual financial statement to be presented to members

v) Seek to develop players, coaches and umpires associated with the Club to the best of their ability.

5. ADMINISTRATION

a) FINANCE

i) The funds of the Club shall be derived from annual Membership fees, other fees and donations, fundraising and, subject to any resolution passed by the Club in a General, Special or Annual General Meeting, such other sources as the Executive Committee determines.

ii) The main banking accounts of the Club shall be kept at a financial institution approved by the Executive Committee and all cheques operating on the accounts shall be signed by any two (2) of the President, Secretary or Treasurer.

iii) The Financial Year of the Club shall commence on **1 December and end on 31 November of each year.**

iv) The current bank statements/pass books shall be tabled at each meeting of the club, together with a written financial report.

v) The books of the Club shall be audited each year by a qualified person.

vi) An audited balance sheet shall be presented to each Annual General Meeting.

vii) All Association fees shall be paid by the due date.

viii) No Office Bearer of the Association shall be entitled to receive remuneration for any services as such except for out of pocket expenses.

b) COMMON SEAL

i) The common seal of the Club shall be kept in the custody of the Secretary.

ii) The common seal shall not be affixed to any instrument except by the authority of the Executive Committee and the affixing of the common seal shall be attested by the signatures of one (1) member of the Executive Committee and of the Public Officer (Secretary).

c) CUSTODY OF BOOKS

Except as otherwise provided by these rules, all records, books and other documents relating to the Association shall be kept under the custody or control of the Public Officer.

d) INSPECTION OF RECORDS

Any Registered Member may inspect the books of account and minute book of the Association at any reasonable time.

e) ALTERATIONS TO THE CONSTITUTION, BY-LAWS AND POLICIES OF THE CLUB

This Constitution, and the Policies of the Association may be altered by special resolution passed by at least three-quarters (3/4) of the members present and voting at an Annual General Meeting or Special Council Meeting of the Association of which not less than fourteen (14) days' written notice specifying the resolution/s to be proposed has been given. Any alteration made to the Constitution or Policies of the Association shall be forwarded to the Dept of Fair Trading within twenty-one (21) days of the meeting at which such alteration was made.

f) DISSOLUTION OF THE CLUB

The Club shall not be dissolved except by special resolution passed by a majority of at least three-quarters (3/4) of the members present and voting at a Special Council Meeting of the Club of which not less than twenty-one (21) days' written notice specifying the resolution to be proposed had been given. On dissolution of the Club, any property whatsoever remaining after the determination and settlement of all debts and liabilities shall be paid or transferred to the Inner West Netball Association to be used for the promotion of Netball within the boundaries of the area referred to in Clause 1f) above.

6. DISCIPLINE

a) The authority of the Executive Committee shall extend to and be recognised by all Registered Members of the Club and shall be primarily vested in the Committee.

b) The Executive Committee shall hold the power to deal with and adjudicate upon any complaint made to it of misconduct generally detrimental to the policy, interests or welfare of the Club by any Registered Member.

c) The Club or its delegate may reprimand, impose a bond upon, fine, suspend or expel from membership for such period as it thinks fit any Registered Member to whom this Constitution applies. This power shall automatically be vested in the Executive Committee.

d) A Registered Member against whom disciplinary action of any form is taken shall have the

- right of appeal in writing within seven (7) days of the date of notification of such disciplinary action to be taken. Any such appeal shall be directed to, and determined by, the Executive Committee in accordance with the relevant Policy.